6245 State Road
Philadelphia, PA 19135
PH: 1-800-344-4802
FX: 215-624-4995
www.insingermachine.com

PARTS ORDER FORM (**NOTE:** Orders **above** $100. will incur a $10. handling fee. Orders **below** $100. will incur a $20. handling fee)

CONTACT INFORMATION

Company:

Address:

City: State: Zip:

Phone: Fax:

E-mail:

Contact Name: Extension:

ORDER INFORMATION

Machine Model Name:

Serial #:

Part #:	Name/Description of Part:	Quantity:
Part #:	Name/Description of Part:	Quantity:
Part #:	Name/Description of Part:	Quantity:
Part #:	Name/Description of Part:	Quantity:
Part #:	Name/Description of Part:	Quantity:
Part #:	Name/Description of Part:	Quantity:

☐ ***Please call me, I need help with my order.***

The best time to call me is: ☐ AM ☐ PM

Phone:

SHIPPING INFORMATION

Name:

Company:

Address:

City: State: Zip:

Delivery Information or Special Instructions:

CREDIT INFORMATION (**NOTE:** Orders **above** $100. will incur a $10. handling fee. Orders **below** $100. will incur a $20. handling fee)

Credit Card: ☐ MasterCard ☐ VISA ☐ American Express

Number:

Expires: Security Code:

Signature:

Total	
Sales Tax	
Shipping & Handling	
Grand Total	